

Pet Ownership Permit Request

Keeping a pet can bring many benefits and Derby Homes encourages responsible pet ownership.

However, irresponsible pet owners can cause a nuisance to others which is why we need to have some rules to make sure neighbours aren't affected.

If you apply to move to a different property you will need to tell us about any pets on your application so that we can make sure that only suitable properties are offered to you.

We will ask you again about any pets you have when we show you a property that you have been offered and before you sign a tenancy agreement. If you do have pets you will need to complete the Pet Ownership Permit Request form.

Based on the information provided we will either give or refuse permission. If permission is refused we will tell you why. You can use Derby Homes Complaints Procedure if you are not happy with our decision.

If you decide you want to keep a pet in your home after you have signed a tenancy agreement you will also need to complete a Pet Ownership Permit Request form before you take a pet into your home.

We will normally give permission for you to keep a pet unless:

- We think the type of property is not suitable for that sort of pet. So for example in blocks of flats where there are shared corridors or stairs a large dog could frighten other residents or cause a nuisance in other ways;
- We are not satisfied that proper arrangements are in place for keeping the pet. So for example we might want to be satisfied that there is a secure cage for certain types of animal that needs to be controlled and confined;

- We think it is unreasonable to have the number of pets you would like to keep. We are not laying down a specific number on this, but we will use discretion and may say that you plan to have too many for that type of property;
- We have reason to believe you have previously caused nuisance to other residents through not properly controlling a pet;
- The pet is of a type that is not allowed under the tenancy conditions.

If you have a dog/s, by law they must be microchipped.

All new pets will require a permit this includes replacing a pet after it has passed away.

Please complete the attached permit request. We need to know how many pet/s you would like to keep and what the pet type is. After you have done that, read the conditions, and then sign the form at the bottom of the page to show you agree and accept them.

Please fill in this section (in block capitals)

Name:
Address:
Telephone number:
Email address:
Have you been refused from keeping an animal in the past? Yes/No If 'Yes' please give further details:
Do you have any medical needs which benefit from owning an animal, for example an assistance dog for the blind or hearing impaired? Yes/No If 'Yes' please give further details:

Complete details below for pets kept in groups, such as tropical fish; insert the number in the species type column. If necessary add further pets' details on a separate sheet.

PET 1							
SPECIES	BREED	GENDER	COLOUR	NAME	AGE	NEUTER ED	MICROC HIP NUMBER (IF APPLICA BLE)
PET 2							
SPECIES	BREED	GENDER	COLOUR	NAME	AGE	NEUTER ED	MICROC HIP NUMBER (IF APPLICA BLE)
PET 3							
SPECIES	BREED	GENDER	COLOUR	NAME	AGE	NEUTER ED	MICROC HIP NUMBER (IF APPLICA BLE)

Have you had permission to keep any pets other than those listed above? **Yes/No**
 If yes provide details:

You must read these conditions and sign to say you accept the conditions and agree to be bound by them.

1. I will be held responsible for any pets that I bring into my home, garden or communal areas including any pets that members of my household, including visitors bring into my home.
2. I will keep my dog on a lead at all times when using communal areas belonging to Derby Homes.
3. I accept that I am fully responsible for the safe passage of visitors to my home whether or not they have been invited.
4. I accept that I am responsible for domestic pets in or around my home and that I must not allow my pets/ to cause any nuisance, annoyance or danger to neighbours or visitors to my home.
5. I accept that if I allow my pet/s to foul in any area of the property, including shared areas, footpaths, roads or play areas that I must clean the affected area immediately.
6. I will not breed any animals or birds for commercial purposes without written permission.
7. I will not build enclosures for any pet/s I am allowed to keep unless I seek prior written permission from Derby Homes.
8. I will care for my pet/s and act as a responsible pet owner.
9. If I have permission to keep a dog it will be microchipped.

I have read and accept these conditions and agree to abide by them. I also understand if I am given permission to keep a pet that this permission may be withdrawn if the pet causes a nuisance, is found to be intimidating, aggressive or dangerous and that I must remove the animal from the property immediately after permission is withdrawn.

Signed..... Date.....

Your Local Housing Office will complete this section:

Permission Granted:

Permission Refused (include reasons):

Derby Homes Officer..... Date..... Case Number.....