



## PROCUREMENT STRATEGY

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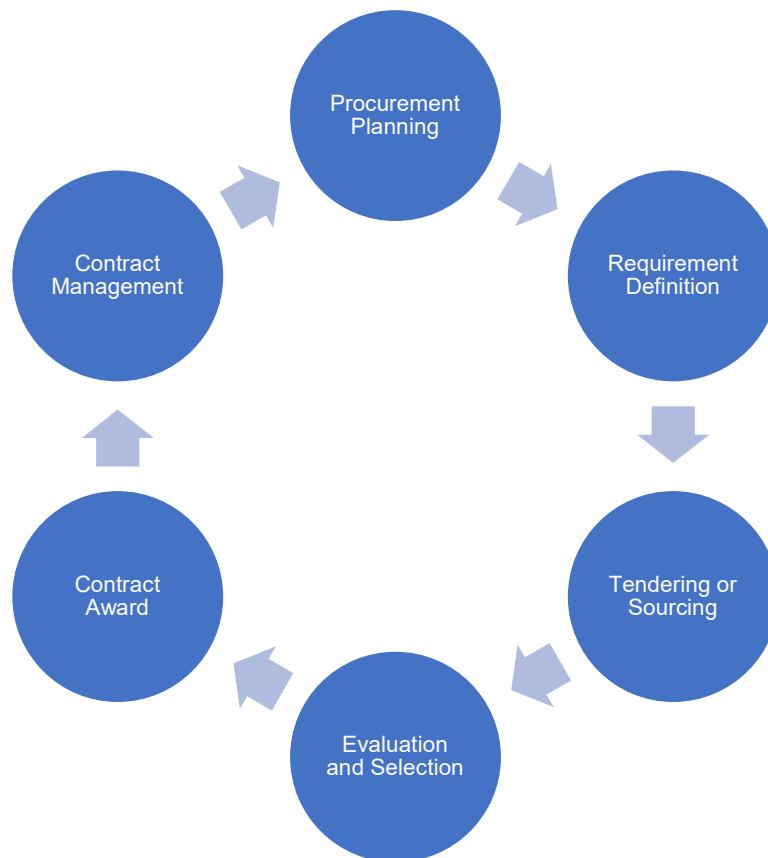
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## 1. SCOPE

This Strategy ensures alignment with the Procurement Standing Orders relating to procurement and contract management of Derby Homes.

Procurement concerns the acquisition of all goods, works and services. It relates to all expenditure by Derby Homes. The aim of this Procurement Strategy is to set a clear framework for procurement throughout Derby Homes which reflects our Delivery Plan, secures value for money, and which stands alongside our Accounting, Audit and Procurement rules. Procurement must be linked to the financial planning of our activities.

The procurement process spans the whole lifecycle from identification of needs through to the end of a contract or the end of the useful life of an asset. It involves options appraisal and the critical 'make or buy' decision which may result in the provision of services in-house or through other supply arrangements.



Procurement is devolved to Heads of Service and Authorised Employees, and it is their responsibility to follow the Procurement Standing Orders. This Procurement Strategy sets out how such devolved procurement delivers Derby Homes objectives.

## **2. AIM OF STRATEGY**

Derby Homes is open-minded about the way services are procured. These are either:

- in-house;
- in collaboration with Derby City Council;
- buying consortia (frameworks);
- procured jointly with others; or
- procured from another local authority/ public sector organisation.

The Derby Homes vision for Procurement is “to deliver an approach to Procurement which ensures best value for the people of Derby and supports delivery of the positive social outcomes within the community.”

This strategy supports this vision through five themes.

### **a. Strong Procurement Leadership**

Procurement activity will be clearly linked to delivery of corporate aims and objectives.

Procurement arrangements within Derby Homes are reviewed monthly by the Senior Management Team.

We will implement changes to meet the Public Sector Procurement Rules, and configure procurement to effectively meet our strategic and operational objectives as directed by Memorandum, Articles, Governance Standing Orders, the National Procurement Policy Statement and Procurement Policy Notes (PPNs), and other applicable strategies and regulations.

### **b. Effective Capability and Capacity**

Team members undertaking Procurement activities and managing suppliers and contracts will be appropriately trained and equipped in the procurement lifecycle with tools to support sourcing and contract management.

The Procurement Team will assist to recognise where category management approaches can provide efficiencies and develop knowledge.

Employees will map how different works, services or goods respond to customer needs to focus on delivery options.

Employees will be capable to participate in the initial procurement and engagement with markets to understand developments and options, then engagement of a Supplier and manage them proactively during contracts.

Metrics will be used to identify Procurement performance successes and vulnerabilities.

### **c. Robust Processes**

Procurement processes and procedures will be clear, efficient, and easy to use.

Processes will ensure procurement activity on all occasions consider the best value solution available when selecting any works, services and / or goods, and will balance the whole lifecycle with customer benefit in a manner that is open, transparent, and supported with evidence.

There are comprehensive Accounting, Audit, and Procurement Standing Orders in place.

Template procurement documentation is available and will be kept up to date with legislative requirements.

### **d. Ensuring Value for Money**

Procurement will deliver and demonstrate value for money through a federated approach, using Derby Homes buying power to optimise sustainability and best value with a centralised Procurement Team and service area contract management.

Implementation of sustainable procurement ensuring social, economic, and environmental value is delivered through procurement activities.

Procurement adopt the lifecycle approach to assets and contracts, and apply effective and up-to-date procurement procedures,

We will collaborate with other contracting authorities and professional buying consortia where relevant to best use resources and achieve efficiencies, ensuring procurement helps deliver our key corporate priorities.

### **e. Delivery of Positive Outcomes**

Procurement will deliver and support positive outcomes for the people of Derby, including Social Value.

Derby Homes recognises Procurement has a key role generating benefits not only for the organisation but the local economy and population, delivering environmental, social, and economic opportunity in line with the Social Value Strategy to benefit engagement.

We will explore supplier diversity where it may benefit Social Value and expand our supplier base and delivery options to build resilience.

We will understand and tackle what local businesses and/or micro, Small and Medium-sized Enterprises (SMEs) consider barriers to accessing and tendering for our contracts, to support SME involvement and increase the economic prosperity of the city and wider region.

We will collaborate with Derby City Council to reduce our shared carbon footprint, including supply chain carbon reductions, and realise social value benefits.

### **3. OWNERSHIP AND RESPONSIBILITY**

The Procurement Strategy will be reviewed at least every three years or sooner if necessary (for example, if there are substantial changes to the organisation).

It is best delivered in collaboration across the organisation as impact can be realised in different ways across different teams. Therefore, all teams must take responsibility for their role in delivering the Procurement strategy, which will be communicated clearly across our workforce, to ensure each service area understands it's intention and service expectations.

### **4. REFERENCES AND GLOSSARY**

- [Public Contracts Regulations 2015](#)
- [Procurement Act 2023](#)
- [Procurement Regulations 2024](#)
- [PPNs](#), including the [National Procurement Policy Statement](#)