

FOI Responses – March 2026

FOI-26-09

Your request and our response:

Under the Freedom of Information Act 2000, please can you provide the following information regarding the authority's current software systems used for **E-Tendering** and **Contract Lifecycle Management (CLM)**

1. **System(s):** What software system(s) does the authority currently use for E-Tendering and Contract Lifecycle Management? *(If different systems are used, please specify both).*
Delta eSourcing; please note that we use this system for e-Tendering only and do not have a specific Contract Lifecycle Management system, although we are developing an in-house system to cover many such requirements.
2. **Contract Value:** What is the annual contract value for these system(s)? *(If separate systems are used for E-Tendering and CLM, please provide the value for each separately).*
£8,054 for Delta eSourcing.
3. **Expiry & Extensions:** What is the current contract expiration date for these system(s), and are there any available extension options remaining in the contract? *(If separate systems, please provide dates for both).*
02/08/2024 with no extension options. We and Derby City Council are in discussions about collaborating on a potential replacement system approach. Delays to the procurement process have been caused by consideration of potential impact from local government reorganisation, so there may be need for Derby Homes to award another 1 to 2-year contract to BiP Solutions Ltd, though this is yet to be confirmed.
4. **System Owner:** What is the specific **Job Title** and **Name** *(if disclosure is permitted under Section 40 of the FOIA)* of the officer responsible for managing this system or the upcoming procurement of its replacement?
The Lead Procurement Officer is responsible for managing this system.

FOI-26-10

Your Request and Our Response:

Please could you provide me with the number of Section 208 notices **received** by your council for each of the following years: 2025, 2024, 2023, and 2022.

And please could you specify for each of these notices the following details:

- Which local authority issued the Section 208 notice;
- The number of people to be relocated;
- The number of children (those aged under 18) to be relocated.

Derby Homes does not maintain a reporting mechanism or central record for Section 208 notifications received from other local authorities. Whilst other authorities

may notify us if they are placing households within the Derby area, there is no statutory requirement for them to do so in a standardised way, and we are therefore reliant on other authorities choosing to provide this information. As a result, Derby Homes does not hold a complete or reliable dataset from which the information requested could be extracted.

Under Section 1(1)(a) of the Freedom of Information Act 2000, Derby Homes confirms that the requested information is not held.

You may wish to contact Derby City Council and Derbyshire County Council directly who may hold the information you requested.

FOI-26-11

Your Request and Our Response:

1.

a. For the last year, please supply the number of households with dependent children placed in Temporary Accommodation.

Derby Homes can confirm that 928 households with dependent children were placed in Temporary Accommodation during the last year.

b. For the last year, please supply the number of those households known to include at least one child with an EHCP.

This information is not routinely recorded within our homelessness or Temporary Accommodation systems, and Derby Homes does not hold a reportable dataset that would identify whether children within those households have an EHCP.

You may wish to raise a Freedom of Information request directly with Derby City Council, who may have this information recorded.

c. If the authority does not routinely record whether homeless households include children with EHCPs, please confirm this and explain where (if at all) this information would be recorded.

Derby Homes does not routinely record whether a household includes a child with an EHCP within its homelessness case management or Temporary Accommodation recording systems. Where such information is known, it may be referenced within case notes or within the Personalised Housing Plan/housing needs assessment, typically where this information has been disclosed by the applicant as part of wider support needs. However, this information is not captured as a structured data field and therefore cannot be reliably extracted or reported. You may wish to raise a Freedom of Information request directly with Derby City Council, who may have this information recorded.

2.

a. For the last year, please supply the number of households with children – with no EHCPs – placed in Temporary Accommodation outside the local authority area.

Derby Homes does not record whether children within a household have an EHCP within its homelessness system. As such, it is not possible to identify or separate placements based on whether a child has an EHCP.

You may wish to raise a Freedom of Information request directly with Derby City Council, who may have this information recorded.

b. For the last year, please supply the number of households with children – with one or more EHCPs – placed in Temporary Accommodation outside the local authority area.

For the reasons outlined above, this information is not held in a reportable format through Derby Homes. You may wish to raise a Freedom of Information request directly with Derby City Council, who may have this information recorded.

3. Please confirm whether the authority routinely records information on children's SEN or EHCPs when completing Section 208 notifications.

Derby Homes does not routinely record information relating to children's SEN or EHCP status within Section 208 notifications. Suitability assessments may consider household needs more broadly where relevant information is available, but SEN/EHCP status is not recorded as a standard reporting field. You may wish to raise a Freedom of Information request directly with Derby City Council, who may have this information recorded.

4. When a household with a child who has an EHCP is placed in Temporary Accommodation, including out of area:

a. what procedures are in place to notify the current and new SEND service; and

b. what procedures are in place to ensure transfer and continuity of EHCP provision in line with the Special Educational Needs and Disability Regulations 2014.

Derby Homes is responsible for assessing homelessness duties and the suitability of accommodation under homelessness legislation. Where a household has identified support needs relating to children's education or SEND provision, officers may signpost or liaise with relevant council services where appropriate. Responsibility for the administration and management of EHCPs, including liaison with SEND services and ensuring continuity of provision under the Special Educational Needs and Disability Regulations 2014, sits with the local authority's education/SEND service, so you may wish to raise a Freedom of Information request directly with Derby City Council, who may have this information recorded.

5. Does the authority record or monitor whether children with EHCPs experience any interruption or delay to the provision specified in their EHCP following placement in Temporary Accommodation?

No. Derby Homes does not record or monitor this information, as oversight of EHCP delivery and provision sits with the relevant local authority SEND service. You may wish to raise a Freedom of Information request directly with Derby City Council, who may have this information recorded.

6. Does the authority have a policy or protocol for maintaining or funding home-to-school transport for children with EHCPs who are placed out of area due to homelessness?

Decisions relating to home-to-school transport and associated funding arrangements are administered by the local authority's education/transport service in accordance with their transport policies. Derby Homes does not hold or administer this policy. You may wish to raise a Freedom of Information request directly with Derby City Council, who may have this information recorded.

7. Are housing suitability assessments adapted or given additional consideration where a household includes a child with an EHCP or other SEN?

Yes. When assessing the suitability of accommodation under the Housing Act 1996, officers consider the specific needs and circumstances of the household, including any known medical, welfare or educational needs. Where information about a child's SEND needs or EHCP is known, this may be considered as part of the overall suitability assessment and placement decision, alongside factors such as access to services, schools and support networks.

8. What training (if any) is mandatory for housing officers in relation to:

a. SEND and EHCPs

Derby Homes does not currently mandate specific SEND or EHCP training for housing officers. However, officers may receive general training relating to vulnerability, support needs and safeguarding, which can include awareness of children's needs and multi-agency working.

b. Safeguarding children

Housing officers are required to undertake mandatory safeguarding training, which forms part of the organisation's wider safeguarding framework.